

Bollman Bridge Elementary School PTA Grant Request for 2019/2020

The BBES PTA funds programs and initiatives that directly benefit the students, staff and parents of Bollman Bridge Elementary School. Any staff member or parent may request program funding and bring program ideas to the PTA.

Submission of an application does not guarantee funding. Paid members of the BBES PTA will be given preferential consideration.

All applications will be considered regardless of amount, type of program, previous PTA funding, etc. Funding may only be requested through this application process.

No other form of proposal will be accepted.

Directions:

Please fill out this form in its entirety. If a question does not apply to your request, please answer "N/A." You must indicate a contact person for the summer months. All supporting documentation must be submitted with the application. **Incomplete applications will not be considered.**

Please include 4 copies of your application package and submit them to the PTA (via the PTA President or PTA Treasurer box at the school) no later than **June 10 2020** to be considered for the 2019/2020.

Applications submitted after June 10 will be accepted, but will not be given priority consideration.

NOTE: The term "EVENT/PROGRAM" is used generically in this application. Your request may be for a specific, event, supplies, or equipment.

This application will be reviewed as the PTA puts together its 2019/2020 budget. No funding decisions will be made public before the November General Membership Meeting in 2019. Any questions about the application or the process should be directed to the PTA Executive Team at bollmanbridgepta@gmail.com. Thank you.

ALL APPLICATIONS MUST BE SUBMITTED NO LATER THAN June 10 2020. Incomplete forms will not be considered. If a section does not apply to you please enter N/A

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CONTACT INFORMATION (Please include summer contact info)

Person requesting funds:

Contact # _____ Best time to reach you _____

Email _____

We will email you confirmation that we have received your application

How are you affiliated with BBES?

Staff _____ Position: _____

Parent _____ Student Name: _____ Grade: _____

Other _____ Describe: _____

Are you currently a paid member of the BBES PTA? ___ **Yes**
___ **No**

Currently paid members of PTA will receive preference.

Application due June 10 2020. For questions, contact bollmanbridgepta@gmail.com

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PROGRAM OVERVIEW

Program Title: _____

Website (if applicable) _____

What kind of program would this be considered to be? (Check all that apply)

_____ Educational Expense _____ Field Trip _____ Curriculum Extension

_____ Family/Community Activity _____ After school Activity _____ Celebration

_____ Beaver Cart/PBIS _____ Wellness _____ Other Please explain.

Population served:

_____ Students _____ Staff _____ Community

How many students/staff/community will this program benefit? _____

What grade(s) will this program benefit (check all that apply):

___ Pre-K ___ K ___ 1st ___ 2nd ___ 3rd ___ 4th ___ 5th

Please describe the program. Explain the purpose of the event/program and how you see the funds being used to benefit BBES. Please include supporting documentation. Use extra paper if needed.

Application due June 1 2020. For questions, contact bollmanbridgepta@gmail.com

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FUNDING DETAILS

What is the total amount requested for the program \$_____

When would the funds be needed?

_____ Fall (Aug-Dec) _____ Winter (Jan-Mar) _____ Spring (Apr-Jun)

Please give specific details and exact dollar amounts for the program. Please note that each line item should be added and the total equal the full amount being requested. Use additional paper if necessary.

Item Amount

\$ _____

\$ _____

\$ _____

\$ _____

TOTAL \$ _____

In the event that PTA is unable to provide funding for your program how will you fund the program? Use additional paper if needed.

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PTA INVOLVEMENT

Do you anticipate needing volunteers to help with the program? ____ Yes ____ No

How will you involve the PTA in this program? Please be as specific as possible.

Would PTA be allowed to distribute information, at your event/program? Yes ____ No ____

Has PTA provide your event/program with a grant in the past? Yes ____ No ____

If so what years where the grant for? _____

What was the amount of prior grants? _____

In your prior funded event/program how many students/families/staff were served? If there were multiple dates of your event/program please list amounts and date separately.

Reviewed by BBES Administration:

_____ Date: _____

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